

CITY OF ROSENBERG

WORKSHOP CITY COUNCIL MEETING MINUTES

On this the 22nd day of March, 2016, the City Council of the City of Rosenberg, Fort Bend County, Texas, met in a Workshop Session, in the Rosenberg City Hall Council Chamber, located at 2110 4th Street, Rosenberg, Texas.

Present: Cynthia A. McConathy, Mayor
William Benton, Councilor at Large, Position 1
Amanda J. Barta, Councilor at Large, Position 2
Jimmie J. Pena, Councilor, District 1
Susan Euton, Councilor, District 2
Lisa Wallingford, Councilor, District 3
Lynn Moses, Councilor, District 4

Staff Present: John Maresh, Interim City Manager
Scott M. Tschirhart, City Attorney
Linda Cernosek, City Secretary
Joyce Vasut, Executive Director of Administrative Services
Travis Tanner, Executive Director of Community Development
Charles Kalkomey, City Engineer
Tonya Palmer, Building Official
Lori Remington, Human Resources Director
Wade Goates, Fire Chief
Darren McCarthy, Parks and Recreation Director
Randall Malik, Economic Development Director
Jenny Pavlovich, Communications Manager
Steve Trevino, Information Technology Specialist
Kaye Supak, Executive Assistant

Call to order: City Hall Council Chamber
Mayor McConathy called the meeting to order at 6:00 p.m.

AGENDA

1. **Review and discuss an update on the Alternative Water Project, and take action as necessary to direct staff.**

EXECUTIVE SUMMARY

This item has been included on the Agenda to provide an update on the progress of the Alternative Water Project. A representative from Brazosport Water Authority will be present at the meeting to update City Council and answer any questions.

KEY DISCUSSION POINTS

John Maresh, Interim City Manager, read the Executive Summary and introduced Tobin Maples, Kim Chanslor, and Larry Nutt with Brazosport Water Authority (BWA), who gave a presentation on the Brazosport Water Authority Northern Regional Pipeline Project Update. Rosenberg is under a mandate to reduce groundwater consumption, and has contracted with BWA to transport water via pipeline to Rosenberg, as well as several other municipalities along the way, utilizing cost sharing. The project is currently wrapping up field work, gathering data, acquiring right of entry, and surveying, and will soon move on to the design phase of the project. The current projected completion date of the pipeline is 2017. The Subsidence District requires the conversion to take place by October 1, 2016, so the City will need to utilize water credits in order to bridge the gap until the 2017 pipeline completion.

2. **Review and discuss a presentation on technology, audio/visual and other upgrades to the City Hall Council Chamber, and take action as necessary to direct staff.**

EXECUTIVE SUMMARY

This item has been included to offer City Council an opportunity to review and discuss the options for upgrading audio and visual equipment, as well as cosmetic improvements to the City Hall Council Chamber. Staff is seeking direction to determine which items, if any, are to move forward in the process of collecting bids and estimates for refurbishment.

KEY DISCUSSION POINTS

Jenny Pavlovich, Communications Manager, read the Executive Summary, and explained that there is currently \$150,000 in the budget for upgrades to the Council Chamber in the current fiscal year. The chief concern in the City Hall Council Chamber is the audio visual system, as the audio is used for the live Cable Channel projection of the City Council Meetings, as well as for the videos of the meetings that are posted online. Other proposed upgrades include a digital dais, cosmetic improvements, a voting system, and various different options for audio and visual upgrades. The general consensus of Council was to concentrate on the audio and visual system, as many Council members have received citizen complaints about the sound quality of the cable and internet projections of the meetings. Council would like to see an itemized list of options for improvements at a future meeting.

3. **Review and discuss a presentation on technology and audio/visual upgrades to the Rosenberg Civic Center, and take action as necessary to direct staff.**

EXECUTIVE SUMMARY

This item has been included to offer City Council an opportunity to review and discuss the options for upgrading audio and visual equipment at the Rosenberg Civic Center. Staff is seeking direction to determine which items, if any, are to move forward in the process of collecting bids and estimates for refurbishment.

KEY DISCUSSION POINTS

Jenny Pavlovich, Communications Manager, read the Executive Summary and stated that the budget for the Civic Center does not provide for upgrades in the current fiscal year. Having conducted an audit of the current systems, the recommendation is to concentrate on upgrading the video projector system, including additional capability for connecting an array of different devices into the system, usually wirelessly. After discussion, the general consensus of Council was to bring cost estimates for each proposed upgrade during the 2017 budget process.

4. **Review and discuss a presentation on software needs for Finance, Customer Service, Human Resources, Code Enforcement and other areas, and take action as necessary to direct staff.**

EXECUTIVE SUMMARY

The City currently utilizes Springbrook Software for Finance, Payroll, Human Resources, Utility Billing, Building Permits and many other areas. The City implemented Springbrook in 2010. Over the past five years, staff has had numerous issues using the Springbrook software when attempting to implement technology enhancements to improve customer service, as well as other internal inefficiencies. Staff will provide a presentation regarding the history of Springbrook, the current issues and staff's recommendations for the future.

KEY DISCUSSION POINTS

Joyce Vasut, Executive Director of Administrative Services, read the Executive Summary. The current contractor has very few clients in Texas, with Rosenberg as their biggest Texas client, and they are unfamiliar with Texas law as a result. Many of the other promises that were made by the company in 2010 were not met in reality in the past five years, such as inadequate client support and reporting options. Much of the system requires a tremendous amount manual manipulation of data, there is a lack of automation and departmental compatibility in the system, and there have been no software updates since 2010. After discussion, the general consensus of Council was to investigate alternative solutions and provide cost estimates in order to move forward with procuring an alternative contractor.

5. **Hold Executive Session to deliberate the potential purchase, exchange, lease, or value of real property pursuant to Texas Government Code Section 551.072; and, to deliberate the evaluation and duties of all City employees involved in information services involving City Hall and the Police Department pursuant to Section 551.074 of the Texas Government Code.**

ACTION

Motion by Councilor at Large, Position 1 William Benton, seconded by Councilor at Large, Position 2 Amanda J. Barta to adjourn to Executive Session.

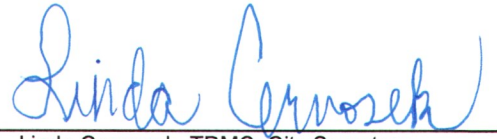
Vote: 7 - 0 Carried - Unanimously

6. **Adjourn Executive Session, reconvene Workshop Session, and take action as necessary to direct staff as a result of Executive Session.**

Mayor McConathy adjourned the Executive Session and reconvened into Regular Session.

7. **Adjournment.**

There being no further business, Mayor McConathy adjourned the meeting at 8:50 p.m.



Linda Cernosek, TRMC, City Secretary